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FROM B A BLACKWELL, SIL
26 July 1990

cc: PS/Dr Mawhinney (L&B) - B
PS/PUS (L&B) - B
PS/Sir K Bloomfield
Mr Chilcot o/a
Mr Alston - B
Mr Chesterton - B
Mr Spence - B
Mr Thomas - B
Mr Wood (L&B) - B
Mr Devitt, DFP
Ms McIver o/r
Mr Wheeler, NI Bureau

NI PERMANENT SECRETARIES

NORTHERN IRELAND BUREAU

It was suggested at a recent PUS/Permanent Secretaries' meeting that it would be useful for SIL to circulate some information about the Northern Ireland Bureau in Washington. I hope this short note will be helpful.

2. The Bureau came into operation on Monday 16 July. It is housed in the British Embassy, and staffed by two Northern Ireland Civil Servants, Derek Wheeler (Senior Desk Officer - Grade 7) and Trevor Killen (Desk Officer - DP). They will be supported by one locally recruited secretary.

3. The objective of the Bureau is to develop a network of contacts in the United States, and particularly among Irish Americans, who are sympathetic and friendly towards Northern

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Ireland and who are prepared to demonstrate this interest in practical terms by, for instance, making or facilitating investments of one kind or another in the Province, stimulating tourism, or helping to get a positive message across in the American media. A copy of the terms of reference of the Bureau was circulated with my note of 11 May (to Mr Alston) - another is attached for convenience. At present, the Bureau is experimental. After it has run for a period of two years Ministers will be asked to decide whether the results it has achieved justify its continuation.

4. Despite its physical location in the Embassy, the Bureau will have its own distinct Northern Ireland identity, with its own stationery, calling cards and direct telephone line. Mr Wheeler and Mr Killen will not be restricting their activities to the Washington area or the East Coast but will also devote time and attention to promising prospects in the mid-West, California, and elsewhere in the USA. For most purposes, communication with the Bureau will be via SIL. However, there is no reason why Departments should not contact the Bureau directly where that is necessary, as long as SIL are kept in the picture. Direct telephone numbers for the Bureau are 0101 202 898 4478 and 0101 202 898 2485.

5. During the experimental period, the Bureau will produce - starting 30 September - a monthly situation report for Dr

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Mawhinney and will be visited quarterly by either the Minister or Head of SIL. Relevant extracts from the situation report will subsequently be circulated for information to recipients of this minute.

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Objective

To assess the degree to which worthwhile opportunities exist in the United States to encourage Americans of good will to contribute to the economic development of Northern Ireland, and to report within two years. (For the purpose of the Bureau, networking will be defined as the development of contacts

Brian Blackwell

B A BLACKWELL
SIL Division
26 July 1990
Ext OAB 6587

and in particular in the Irish American community, creating more sympathy for and understanding of NI, possible translating that sympathy into economic benefits for NI.)

Methods

2. The Bureau will pursue this objective by acquiring and developing contacts among Americans, notably those of Irish descent, who may, directly or indirectly, be able to contribute to the economic development of Northern Ireland. It will help those contacts to identify trade and investment opportunities of benefit to Northern Ireland.

Organisational relationships

3. While the Bureau will be located in the Embassy in Washington, and its members will have diplomatic status, responsibility for political and information work on Northern Ireland including Ministerial visits will continue to rest with the Embassy and other posts in the United States. The Bureau will have a clear and distinct Northern Ireland identity which

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NORTHERN IRELAND BUREAU**TERMS OF REFERENCE**Objective

1. To assess the degree to which worthwhile opportunities exist for networking in the United States to encourage Americans of good will to contribute to the economic development of Northern Ireland, and to report within two years. (For the purpose of the Bureau, networking will be defined as the development of contacts in the USA, and in particular in the Irish American community, with a view to creating more sympathy for and understanding of NI, and where possible translating that sympathy into economic benefits for NI.)

Methods

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w 1, for example, be apparent by its use of separate calling cards, stationery and its own direct telephone arrangements. 24

4. The Bureau will work closely with other elements of the British Government's representation in the United States, including the Consulates-General and Consulates, BIS New York, the Industrial Development Board for Northern Ireland and the Northern Ireland Tourist Board. It should consult with any official or semi-official body before engaging in activities which are primarily the responsibility of that body or before becoming involved in activities in a region of US where a local post would normally take the lead. The Bureau will ensure that such bodies are kept informed of its activities; and correspondingly, others engaged in promoting HMG's interests in the United States will ensure the Bureau is kept informed of all developments likely to be relevant to its defined task.

5. As an element of the British Government's representation in the United States, the Bureau will work formally to HM Ambassador, Washington. In practice, the Ambassador will delegate responsibility for day-to-day supervision of the Bureau to the Head of Chancery.

6. The Bureau will report through the Security and International Division of the Northern Ireland Office, who will in turn ensure that other Departments and official bodies are, as appropriate, consulted about, and informed of, the Bureau's activities. The Bureau will be attached to the Central Secretariat of the Department of Finance and Personnel, and will be accountable to the Secretary of State for Northern Ireland.

7. The full costs of the Bureau will be met by the Northern Ireland Department of Finance and Personnel.

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1. Performance Monitoring and Review

8. The Bureau will be established initially for an experimental period of two years. At the end of that period, its performance will be reviewed jointly by the Northern Ireland Office, Department of Finance and Personnel and HM Ambassador, Washington, and a decision taken on its continued existence.

9. The Head of the Bureau will submit to the Northern Ireland Office, Department of Finance and Personnel and HM Ambassador, within 3 months of the Bureau's establishment, a work plan setting out objectives for the Bureau's activity, together with suggested indicators for measuring performance in meeting those objectives.

10. The Bureau will also submit a report on its activities every 3 months to HM Ambassador and the NIO, in a form to be jointly agreed.

Interview for the Grade 7 (Principal) post and for the DP/Desk officer post (Five of the applicants had applied for both posts). The shortlisting was undertaken last week by Mr Blackwell and Mr Kennedy of Katsbe Division, DFP and I was present.

Interviews will be held on 26 and 27th April at Rosepark House, Belfast. Mr John Frame will represent DFP and the other participants will be Mr Blackwell and Mr Ralph from Washington. Mr Gandy of DFP will chair the panels. DFP are in the lead of the logistics of this and I have arranged for the candidates' papers to be forwarded to Mr Ralph (through me) before he leaves Washington.

As soon as the outcome of the interviews is known I will liaise with DFP and PCO as appropriate on such matters as possible visiting, medical clearance and relevant briefing.

James McIVER
DPP Division
18 April 1990
Acting Head

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